

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

April 20, 2016 7:00 PM

PRESENT: Council Chairman Gary Levy, Council Vice Chairman Phil Nazzaro, Councilor Dale Pike, Councilor Amy Thompson, Councilor Toni Weinstein, Councilor Amy Burns, Councilor Kyle Bowden

ALSO PRESENT: Police Chief Kevin Cyr, Public Works Director Rick Malasky, Interim Finance Director Matt Angell

AGENDA

Chairman Gary Levy welcomed everyone to the April 20, 2016 Newmarket Town Council Meeting and called the meeting to order at 7:11 pm, followed by the Pledge of Allegiance.

Vice Chair Nazzaro made a motion to seal the Non-Public minutes which was seconded by Councilor Weinstein.

Police Chief Cyr polled the Council and the motion passed by a vote of 7-0.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:13 pm.

As no one from the public came forward, Chairman Levy closed the Public Forum at 7:13 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of April 6, 2016

Councilor Thompson made a motion to accept the minutes of the Regular Meeting of April 6, 2016, which was seconded by Councilor Burns.

Corrections/Changes: Councilor Weinstein asked for a correction to the statement attributed to her under Discussion on page 6 of the minutes. The sentence was corrected to read: "Councilor Weinstein asked the year of the other ambulance and asked how they would manage with only 1 vehicle."

Police Chief Cyr polled the Council and the minutes of the Regular Meeting of April 6, 2016 were approved as amended by a vote of 7-0.

REPORT OF THE TOWN ADMINSTRATOR

Police Chief Kevin Cyr stated that there had been a **Sewer Backup** on North Main Street and that he had spoken with Water & Sewer Superintendent Sean Greig, who was working to get things back to normal. He said the issue was that people were flushing rags and other things down the toilet, and said that Water & Sewer Superintendent Greig was currently working on a public awareness campaign to make sure people did not put the wrong things into the system. He added that the Town was insured for the damages.

Discussion: Vice Chair Nazzaro said there was a backup in the same area about a year ago, and wondered if there might be any systemic issues about that area of North Main Street. Police Chief Cyr said it was a town-wide issue and that the campaign was intended to educate residents. Councilor Weinstein said the monthly Alliance for Substance Abuse Prevention (ASAP) meeting was held last week and there were no drug overdose calls to the Police Department so far this year. Police Chief Cyr said it was due to more public awareness along with the efforts of the ASAP Coalition as well as the Police Department. He said he had met on Tuesday with other police departments in the area and they would be joining in a program called "Safe Harbors" which would be a way to get help for the people they come in contact with. He said the program would kick off this month with a hard start on July 1st and would bring lay people right to the hospitals during drug overdoses to help facilitate getting help for these people.

Chairman Levy pointed out an error under the Police Department report (page 11) with regard to drug overdoses. He asked Public Works Director Rick Malasky why there was a large drop for Contracted Services (page 23), and Public Works Director Malasky explained this was for snow removal. Chairman Levy also questioned why the amount for salt for the roads was still relatively high, and Public Works Director Malasky said that 300 tons had been put into the shed at the beginning of the season as it was completely empty.

COMMITTEE REPORTS

Councilor Burns reported on the *Planning Board* meeting and said Mr. Matt Sullivan of the Strafford Regional Planning Commission reviewed the Future Land Use chapter, to which a few minor edits were made. Councilor Pike said the next Planning Board meeting would be a Public Forum and the edits would need to be posted in advance. Councilor Burns said Eversource Energy had discussed tree pruning on Bay Road and said there was a continuation of a Public Hearing for a subdivision along Grant Road. She said the Grape Street project, where they were looking to build 4 townhome units, was continued again and they would meet with the Cheney Group along with the Planning Department. She said they were

requesting that more elevations which would blend in better with area structures be provided. Councilor Pike said there was also a legal opinion that went into that and some disagreement among Planning Board members as to whether aesthetics could be taken into account. He said the opinion from the Town legal firm was that they could.

Chairman Levy said that as Chairman of the Economic Development Committee (EDC), the joint meeting he requested with the Planning Board with regard to the CCRC or elderly housing, was mentioned for New Road but was actually for both Route 152 *and* New Road.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING

Resolution #2015/2016-39 Authorize the Town Administrator to Purchase a New Ford Police Cruiser with Associated Costs not to exceed \$45,880

Vice Chair Nazzaro made a motion to approve *Resolution #2015/2016-39 Authorize the Town Administrator to Purchase a New Ford Police Cruiser with Associated Costs not to exceed \$45,880*, which was seconded by Councilor Burns.

Police Chief Cyr stated that the vehicle they were looking to replace was a 2010 Crown Victoria with approximately 110,000 miles on it and they had spent approximately \$5,800 on maintenance over the last few years. He said though this would be the year in their CIP plan to replace the vehicle, they had sufficient funds in the Extra Detail Police Vehicle account to cover the cost. He explained that this fund was set up 8 or 9 years ago as a revolving fund, and that in addition to charging contractors for providing police details, the Town charged a stipend to cover insurance costs and for the use of the car on an hourly basis. He said they purchased a car out of this account in 2014 and that approximately \$80,000 remained in the fund. He said they had obtained 3 bids for a Ford utility vehicle and had gone with the lowest bid, which would be the exact cost (\$45,880) to buy and outfit the vehicle.

Discussion: Chairman Levy asked how this new vehicle compared with the Crown Victoria. Police Chief Cyr said the Ford was built as a police vehicle, was more efficient on fuel, handled well in snow, and had plenty of room for gear and passengers. He added that they would not have to purchase a radio for this vehicle as they were transferring an older one.

Police Chief Cyr polled the Council and the motion to approve *Resolution #2015/2016-39 Authorize the Town Administrator to Purchase a New Ford Police Cruiser with Associated Costs not to exceed \$45,880* was approved by a vote of 7-0.

Resolution #2015-2016-40 Resolution Relating to Town Hall First Floor Bathroom

Councilor Weinstein made a motion to approve *Resolution #2015-2016-40 Resolution Relating to Town Hall First Floor Bathroom*, which was seconded by Vice Chair Nazzaro.

Interim Finance Director Matt Angell stated that they were asked by Town Administrator Fournier to try to renovate the Town Hall downstairs bathrooms and had solicited bids from 9 companies with only 2 providing proposals. He with the lowest bid came in at \$190,000 for both bathrooms. He said the Town Administrator had then asked them to try to find the most inexpensive way to do the job. He said when the walls were torn out they discovered the shed roof was broken, there were masses of tangled wires, and no shutoff valves for either bathroom. He said there was also no insulation in the walls and the plaster was peeling away from the lathwork. He said that rather than trying to retrofit the fixtures they would be replaced. He said they were proposing \$45,000 to essentially put everything back together and a breakdown of individual costs was provided (page 56). He said plumbing would be \$13,775 and that more electrical could be added to the auditorium while the walls were open. He said the janitor's closet under the stairs would be moved into the Women's restroom. He stated that the only *estimated* cost was the \$12,000 for the stall dividers and they were looking at a State Bid for those.

Discussion: Councilor Pike asked if all of this would have been included in the \$190,000 proposed cost and Interim Finance Director Angell said that it would plus a lot more. Councilor Pike felt that \$45,000 was a reasonable amount to spend and the Town employees had done a great job. Interim Finance Director Angell said it was a great job by the Public Works Department. Vice Chairman Nazzaro felt they had been tapping the Building Improvement Capital Reserve Fund mostly for this building, and asked if they had a plan for the rest of the money in the account. Interim Finance Director Angell said they had been working on a plan but that projects had been coming in much higher than expected. He said that next they needed to remove siding from the Police Department and the Recreation Center, which would total approximately \$45,000 for both. He explained that they had a lot of delayed maintenance and they were trying to come to the Town Council with more reasonable numbers. Chairman Levy asked if all the quoted prices listed in the itemization were firm, and Interim Finance Director Angell said all the costs were priced out except the \$12,000 estimation for the stall dividers.

Police Chief Cyr polled the Council and the motion to approve *Resolution #2015-2016-40 Resolution Relating to Town Hall First Floor Bathroom* passed by a vote of 7-0.

ORDINANCES AND RESOLUTIONS IN THE 3RD READING - None

ITEMS LAID ON THE TABLE – None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Joint Town Council/School Board Meeting

Chairman Levy read an email from the School Board with regard the joint School Board/Town Council meeting to be held annually per the Town Charter. The School Board said they had identified two members which they hoped would be joined by two Councilors to meet preliminarily to map out a brief agenda and work out a date to hold the first joint session. Chairman Levy asked if any of the Councilors

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wished to volunteer for the sub-committee to plan the joint School Board/Town Council meeting. *Councilor Dale Pike* and *Councilor Toni Weinstein* volunteered and were approved by the Council.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015/2016-41 Resolution relating to Supporting the Equality of all Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression – Introduced by Councilors Nazzaro, Weinstein, and Burns

Chairman Levy read *Resolution #2015/2016-41 Resolution Relating to Supporting the Equality of All Individuals without Regard to Actual or Perceived Sexual Orientation, Gender Identity, or Gender Expression* in full.

Councilor Weinstein pointed out that there were two (2) typos in the resolution under the third “whereas” and in the following paragraph where “transgendered” should be “transgender”. Chairman Levy asked if they might want to get feedback from the attorney with regard to the first paragraph of the resolution and how it would affect the Town. Vice Chair Nazzaro said the issue was simply about non-discrimination of municipal employees.

Resolution #2015/2016-42 Resolution Relating to the Town Administrator to Enter into an Agreement to Install a New Preschool Playground Structure at Leo Landroche Recreation Complex

Chairman Levy read *Resolution #2015/2016-42 Resolution Relating to the Town Administrator to Enter into an Agreement to Install a New Preschool Playground Structure at Leo Landroche Recreation Complex* in full.

Resolution #2015/2016-43 Resolution Relating to New Road Drainage Improvements and Beech Street Extension Drain Investigation

Chairman Levy read *Resolution #2015/2016-43 Resolution Relating to New Road Drainage Improvements and Beech Street Extension Drain Investigation* in full.

NEXT MEETING

The next Town Council meeting was scheduled for May 4, 2016.

CORRESPONDENCE/CLOSING COMMENTS

Vice Chair Nazzaro read a letter sent from Linked Together asking the Town Council for help with their “Honor Heart Thank-You Project”. The project was to thank all Newmarket veterans by making thank-you hearts to be displayed in the Town Hall. They asked that the Councilors please write a thank-you note on the enclosed rectangles and deposit them in the Town Clerk’s office, and thanked them for their support. The letter was signed: Grace, John, and Jillian.

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Councilor Weinstein announced that the Newmarket ASAP group would be conducting another Community Forum on May 2nd at 6:30 pm in the Recreation Center. She said Mr. Kyle True would provide an update and they would be discussing the "Safe Harbor" group and how Newmarket could work with them to expand their resources and offer recovery coaching in the community to help take some burden off of the Police Department.

ADJOURNMENT

Vice Chair Nazzaro made a motion to adjourn the meeting, which was seconded by Councilor Pike. The meeting was adjourned at 7:58 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary

Approved May 4, 2016